

From: Diana Saulsbury
Vendor Contact
Havre de Grace Independence Celebration

Dear Vendor,

The next Havre de Grace Independence Day Parade will be held on Sunday July 2, 2017. Below is an application for a permit. If you are interested in participating as a vendor, hawker or peddler this year, please fill out the form and email to me, Diana Saulsbury, at Hdgvendors@gmail.com, or mail to the following address. Complete instructions are listed below.

Havre de Grace Independence Commission: Vendors
c/o Diana Saulsbury
P.O. Box 28
Havre de Grace, MD 21078

Also, **as requested by our insurance carrier**, we ask that you send me a certificate of liability insurance. The Havre de Grace Independence Commission should be named as additional insured. Our carrier advised us that this certificate is necessary although you still remain responsible for all losses, damages, cost, or claims of any kind as a result of directly or indirectly participating in the Havre de Grace Independence Celebration.

Vendor is responsible for keeping his/her space clean. It is further understood that Vendor will clean up and remove trash, during and after scheduled event.

Vendor is to close, clean area and depart premises within 90 minutes, after the ending of the Parade, along Union Ave.

Thank you for your cooperation, and we look forward to seeing you at this year's Independence Day Parade.

Please see the attached map of Union Ave., Havre de Grace, Md., <http://www.havredegracemd.com/harford-county-street-map>. This year we are requesting that each vendor provide three choices of location, along Union Ave., on Parade Day. You can request location from Warren St. to Lafayette St. All effort will be given to accommodate your 1st choice.

Sincerely,

Diana Saulsbury, Vice President
Havre de Grace Independence Commission
P.O. Box 28
Havre de Grace, MD 21078
Email: Hdgvendors@gmail.com

Havre de Grace Parade Permit Application, Vendors, Hawkers, Peddlers; July 2 2017

Name _____

Address _____

City _____ Zip Code _____

Telephone _____ IMPORTANT: Sales Tax Number* _____

EMAIL: _____

Business Name _____

Type of Business (what are you selling?) _____

Vehicle _____ License Tag _____
(If Applicable)

Number of Permits Desired _____ @ \$150.00 per vehicle, location or individual peddler. **

Total amount enclosed: \$ _____

Applicant's Signature

Parade permit deadline is June 1, 2017.

A Harford County Health Department Permit for operation of a food service is attached at:

<http://harfordcountyhealth.com/wp-content/uploads/2015/08/Application-for-Temporary-Food-Service-Facility-License.pdf>

It is your responsibility to send it into the Harford County Health Department. No parade permit will be given until we get approval from the Health Department. No refund will be given to any vendor who is closed by the Health Department due to unacceptable conditions or noncompliance.

The Havre de Grace Independence Celebration Commission will not be responsible for cancellation or the closing of any activities due to weather conditions during the week's event. Full vendor fees will still be expected and no refunds are applicable.

* If you do not have a sales tax number, you must contact the MD State Comptroller's Office for a temporary permit for this event.

** Sales are permitted only on Union Avenue on July 2, 2017, to cease immediately upon parade ending. Vendor is to close, clean and depart premise no later than 90 minutes after the close of the parade.

Please mail your check payable to:
Havre de Grace Independence Commission
c/o Diana Saulsbury
P.O.Box 28
Havre de Grace, MD 21078

If you have any questions, please contact me at hdgvendors@gmail.com

You will receive a "Vendor" lanyard as your identification. Please have a member of your team wear the lanyard and have your Health Department permit prominently displayed at all locations.

We thank you for your support.
Diana Saulsbury
Havre de Grace Independence Committee