



**REQUEST FOR PROPOSAL (RFP)
For Civil Engineering Design Services**

**Stormwater Pond Retrofit for Bradford Green Stormwater Pond, Stream Restoration of 290 Linear Feet of Lilly Run Stream
and Stormdrain Outfall Stabilization**

Issued by: Department of Public Works, City of Havre de Grace

Proposal Deadline: January 30, 2017 at 2 pm at City Hall, 711 Pennington Ave., Havre de Grace, Maryland 21078

Pre-Proposal Meeting: January 4, 2017 at 10 am at City Hall, 711 Pennington Avenue, Havre de Grace, MD 21078

Contact: Sandra Ayres, Procurement Officer at 410-939-1800 ext. 1124 for more information on the Proposal Requirements and Scope of Work.

The City Reserves the Right to reject any proposals that are not furnished promptly with all the required information.

The City Reserves the Right to verify the qualifications of all engineers. Such qualifications may serve as the basis for acceptance or rejection.

The City Reserves the Right, in its discretion to reject any and all proposals or to accept any proposals found to be in the best interest of the City of Havre de Grace.

The City of Havre de Grace Procurement Policy is available for review at City Hall between the hours of 9 am until 5 pm, Monday through Friday.

Scope of Work: The Project Consists of Two Parts

Part I Bradford Green Pond Retrofit

The City of Havre de Grace Department of Public Works is requesting engineering services to design/engineer an innovative stormwater pond retrofit of an existing pond which was constructed in 1971. The facility is located on City property on a parcel that is approximately 1.41 acres and provides management to a subdivision known as Bradford Green Subdivision with a drainage area of approximately seven (7) acres. The restoration of the pond shall have two components. First is to significantly enhance both the water quality and quantity management of the existing pond to comply with requirements set forth in the latest Stormwater Management regulations and second, to provide a wildlife habitat component that will provide a multifaceted living classroom for the Havre de Grace High School Environmental Studies Program. Replacement of the existing fence shall be part of the project.

Part II Stream and Outfall Restoration

The City of Havre de Grace Department of Public Works is requesting engineering services to design/engineer the stream and outfall restoration for approximately 290 linear feet of a portion of the Lilly Run Stream and the outfall from the existing pond.

The engineer shall be responsible for the preparation of all plans, specifications, bid documents and the acquisition of all local, County, State and federal permits to construct both parts of the project.

Sealed proposals in duplicate, addressed to the City of Havre de Grace marked, "Design/Engineering Services" will be received until 2pm local time on January 30, 2017 at City Hall, 711 Pennington Avenue, Havre de Grace, Maryland 21078.

Tasks and Cost

1. Topographic Survey \$ _____

2. Concept Plan \$ _____

3. Preliminary Engineering Plans \$ _____

4. Sediment and Erosion Control Plans \$ _____

5. Final Engineering Plans for Stormwater Management
Pond Retrofit and Segment of Stream and Outfall Restoration \$ _____

6. Cost Estimates \$ _____

7. Construction Specifications \$ _____

8. Preparation of Bid Documents \$ _____

9. Obtain all required local, County, State and Federal Permits \$ _____

10. Stormwater Management and Stream As-Builts \$ _____