ORDINANCE NO. 970 (As Amended)

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2016, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2016.

WHEREAS the Mayor and City Council of Havre de Grace, a Maryland municipal corporation, is required to established an annual projection of anticipated revenues and proposed expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1, 2015 through June 30, 2016, said period known as fiscal year 2016, and

WHEREAS the Mayor and City Council of Havre de Grace is further required to approve the budget by Ordinance, pursuant to the Havre de Grace Charter Section 37 and by the authority of the Local Government Article of the Annotated Code of Maryland.

WHEREAS, the Mayor and City Council of Havre de Grace shall conduct a public hearing for the purpose of receiving public comment on this budget Ordinance;

WHEREAS, the Mayor and City Council of Havre de Grace have previously set the City tax rate and charges for water and sewer service by ordinance.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and City Council of Havre de Grace that the Annual Budget Ordinance for the City of Havre de Grace for the fiscal year 2016 shall be enacted as follows:

BUDGET ORDINANCE

Section 1. Attached hereto within a three (3) ring binder is the Havre de Grace Budget for the fiscal year 2016 ("Budget"). The Budget covers the General Fund, Water & Sewer Fund and Marina Fund. The Budget document and all of its attachments are incorporated by reference into this Ordinance and made a part hereof.

Section 2. The City shall collect the anticipated revenue and make the proposed authorized expenditures in compliance with the Budget or by an appropriate Budget Amendment as authorized by Section 37 of the Havre de Grace City Charter.

Section 3. This Ordinance shall be effective on July 1, 2015 and expire on June 30, 2016.

SECTION 4. CITY COUNCIL PASSES BUDGET USING PROPOSED BUDGET CHANGES SUMMARY 2 WITH ATTACHMENTS AND ON THE CONDITION THAT A WAGE FREEZE IS IN EFFECT AND CITY COUNCIL WILL CREATE AN EMPLOYEE BENEFITS AND COMPENSATION COMMISSION.

ATTEST:

THE MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE, MARYLAND

PATRICK D. SYPOLT
DIRECTOR OF ADMINISTRATION

WILLIAM T. MARTIN, MAYOR

Introduced:	06/01/15
Public Hearing:	06/08/15
Enacted:	06/15/15

ANNUAL BUDGET
FISCAL YEAR 2016

William T. Martin, Mayor

Members of the City Council:
Stephen J. Gamatoria, Council President
Randolph E. Craig
David W. Glenn
Michael R. Hitchings
David A. Martin
Monica A. Worrell

Fund 1 - General

FY 2016 vs FY2015

GENERAL FUND

	ORIG. BGT. FY 2015	CURR. BGT. FY 2015	REQUESTED FY 2016
Operating Revenues			
Taxes and Penalties	$9,781,100	$9,781,100	$9,981,500
Intergovernmental	705,300	705,300	739,200
Licenses and Permits	221,700	221,700	235,600
Service Fees	99,000	99,000	98,200
Fines and Forfeitures	11,500	11,500	7,700
Grants	3,157,400	3,061,000	2,745,900
Miscellaneous	66,100	66,100	158,200
	14,042,100	13,945,700	13,966,300
Operating Expenses			
Mayor	13,700	13,700	14,300
City Council	71,800	71,800	71,400
Administration	1,401,600	1,353,500	1,525,500
Registration & Elections	5,500	5,500	5,500
Legal Services	100,000	100,000	100,000
Casualty & Liability Insurance	101,900	101,900	118,100
Economic Development	174,200	154,200	225,600
Finance	742,600	742,600	750,900
Planning and Code Enforcement	909,200	810,300	729,600
Public Safety	5,000,800	5,135,500	5,150,100
Public Works	3,190,000	3,357,200	3,288,600
Service Organizations	38,500	38,500	38,500
Museums	75,000	84,000	75,000
Civic Groups	112,500	121,300	112,500
Ambulance Corps	96,600	96,600	141,200
Susquehanna Hose Co.	400,700	400,700	500,700
	12,434,600	12,587,300	12,847,500
Capital Expenses			
Capital Equipment	1,664,200	1,328,200	1,768,500
Capital Projects	517,000	1,309,800	716,800
Debt Service	347,800	347,800	352,600
	2,529,000	2,985,800	2,837,900
	14,963,600	15,573,100	15,685,400
Fund Increase/(Decrease)	(921,500)	(1,627,400)	(1,719,100)
Beginning Balance	766,900	1,430,400	1,693,000
Fund Transfers/Reserves	154,600	197,000	26,100
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	TAXES			
01-0001-41-01	Real Property Taxes	7,597,900	7,597,900	7,696,700
01-0001-41-06	Critical Area Tax	45,000	45,000	43,700
01-0001-41-12	Pers Prop, Unincorporated	4,600	4,600	11,400
01-0001-41-13	Pers Prop, RR/Utilities	170,300	170,300	172,700
01-0001-41-14	Pers Prop, Incorporated	319,400	319,400	366,800
01-0001-41-20	Penalties, Real Property	80,400	80,400	60,300
01-0001-41-23	Penalties, Personal Property Taxes	15,200	15,200	6,400
01-0001-41-41	Income Tax - City Share	1,468,000	1,468,000	1,468,000
01-0001-41-58	Pole and Conduit Tax	58,000	58,000	58,300
01-0001-41-61	Admissions & Amusements	12,900	12,900	12,900
01-0001-41-62	Hotel/Motel Tax			63,000
01-0001-41-95	County Pmts In Lieu of Taxes	9,400	9,400	21,300
	Subtotal - Taxes	***9,781,100***	***9,781,100***	***9,981,500***
	INTERGOVERNMENTAL			
01-0001-43-33	State Police Protection	276,500	276,500	276,500
01-0001-43-51	Highway User Fees	352,400	352,400	397,700
01-0001-43-63	Enterprise Zone Credit Reimb	76,400	76,400	65,000
	Subtotal - Intergovernmental	***705,300***	***705,300***	***739,200***
	LICENSES AND PERMITS			
01-0001-42-21	Beer, Wine, Liquor License	5,800	5,800	5,800
01-0001-42-23	Trader Licenses	7,100	7,100	3,600
01-0001-42-32	Building Permits	74,600	74,600	90,200
01-0001-42-34	Cable TV License Fee	134,200	134,200	136,000
	Subtotal - Licenses/Permits	***221,700***	***221,700***	***235,600***
	GENERAL SERVICE FEES			
01-0001-44-15	Rent - American Tower	32,800	32,800	37,100
01-0001-44-16	Rent - Visitors Center	1,000	1,000	1,000
01-0001-44-30	Rent-Tydings Concession	7,900	7,900	7,900
01-0001-44-32	Lease Chiaparielli's/DMC Prop	1,400	1,400	1,400
01-0001-44-35	Rent - Lantern Queen	5,400	5,400	
01-0001-44-37	Candidate Filing Fees	200	200	600
01-0001-44-40	Mainstreet, Inc Lease Agreemen	300	300	300
01-0001-44-43	Engineering Svcs. Reimb.	2,500	2,500	2,500
01-0001-44-49	Firing Range Rental-Unbilled	16,100	16,100	37,100
01-0001-44-51	Firing Range Reimbursement-Billed	27,800	27,800	6,400
01-0001-44-52	Administrative Fees	2,300	2,300	2,700
01-0001-44-54	Board of Appeals Fees	1,300	1,300	1,200
	Subtotal - Service Fees	***99,000***	***99,000***	***98,200***

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	FINES/FORFEITURES			
01-0001-45-01	City Ord Violations	10,000	10,000	6,400
01-0001-45-02	Police Misc Income	1,500	1,500	1,300
	Subtotal - Fines/Forfeitures	***11,500***	***11,500***	***7,700***
	GRANTS			
01-0001-48-34	State Legislature Grant	500,000	300,000	300,000
01-0001-48-36	MHAA Grant	100,000	204,000	404,000
01-0001-48-37	SHA Grants			154,400
01-0001-48-52	Main Street Program Grant	25,000	25,000	35,000
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.	986,200	775,000	
01-0001-48-80	County Grants - Police Diff.	1,238,300	1,238,300	1,226,100
01-0001-48-81	Mini Police Grants	35,800	35,800	7,700
01-0001-48-97	CDBG Grant	67,000	227,800	128,700
01-0001-48-98	Community Legacy Grant	200,000	250,000	484,900
	Subtotal - Grants	***3,157,400***	***3,061,000***	***2,745,900***
	MISCELLANEOUS			
01-0001-46-04	Contrib & Donations	2,000	2,000	3,000
01-0001-46-08	Sale of Surplus Property	1,600	1,600	1,800
01-0001-46-22	Interest Income			
01-0001-46-23	CD Interest	2,700	2,700	7,100
01-0001-46-28	Misc Revenues	3,300	3,300	5,100
01-0001-46-29	Misc Revenues - Billed			3,100
01-0001-46-39	Expense Reimbursements - Billed			40,800
01-0001-46-40	Expense Reimbursement	43,800	43,800	81,300
01-0001-46-50	Misc AR Penalties	500	500	2,800
01-0001-46-76	Tourism Sales	2,500	2,500	3,000
01-0001-46-77	Tourism Advertising Revenue	5,800	5,800	400
01-0001-46-78	Tourism Advertising - Guide	3,900	3,900	9,800
	Subtotal - Miscellaneous	***66,100***	***66,100***	***158,200***
	TRANSFERS IN/(OUT)			
01-0001-49-43	Distributed Expenses	1,148,400	1,148,400	1,063,500
01-0001-49-00	Fund Transfers (Critical Area)	(45,000)	7,400	(43,700)
01-0001-49-00	Fund Transfers (Slip User)	10,000		219,600
01-0001-49-00	Fund Transfers (Emergency)			(51,500)
01-0001-49-98	Short Term Enterprise Fund	(958,800)	(958,800)	(1,161,800)
01-0001-49-98	Unrestricted Fund Balance	766,900	1,430,400	1,693,000
	Subtotal - Transfers/Reserves	***921,500***	***1,627,400***	***1,719,100***
	TOTAL REVENUES	**14,963,600**	**15,573,100**	**15,685,400**

MAYOR

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1031-5001	Salaries - Regular Time	7,800	7,800	7,800
01-1031-5022	FICA Expense	600	600	600
01-1031-5031	Workman's Comp	100	100	100
	Subtotal - Employee	***8,500***	***8,500***	***8,500***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1031-6062	Dues and Subscriptions	100	100	100
01-1031-6276	Professional Services	800	800	800
01-1031-6277	Travel Expense	1,500	1,500	2,100
01-1031-6282	Office Supplies	400	400	400
01-1031-6283	Public Relations	2,400	2,400	2,400
	Subtotal - Non-Employee	***5,200***	***5,200***	***5,800***
	TOTAL - MAYOR	**13,700**	**13,700**	**14,300**

CITY COUNCIL

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1011-5001	Salaries - Regular Time	31,200	31,200	31,200
01-1011-5022	FICA Expense	2,400	2,400	2,400
01-1011-5031	Workman's Comp	100	100	100
	Subtotal - Employee	***33,700***	***33,700***	***33,700***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1011-6062	Dues and Subscriptions	15,400	15,400	15,400
01-1011-6070	Printing and Publishing	800	800	800
01-1011-6277	Travel Expense	6,600	6,600	10,200
01-1011-6283	Public Relations	14,800	14,800	10,800
01-1011-6290	Misc Operating Costs	500	500	500
	Subtotal - Non-Employee	***38,100***	***38,100***	***37,700***
	TOTAL - CITY COUNCIL	**71,800**	**71,800**	**71,400**

ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1091-5001	Salaries - Regular Time	447,500	407,700	461,200
01-1091-5004	Salaries - Overtime	2,500	2,500	4,900
01-1091-5013	Salaries - Sick Leave	23,800	21,600	24,700
01-1091-5016	Salaries - Annual Leave	38,500	35,200	41,200
01-1091-5019	Salaries - Personal Leave	7,900	7,200	8,200
01-1091-5022	FICA Expense	39,800	36,000	41,300
01-1091-5028	Hospitalization	124,900	111,700	113,300
01-1091-5030	Retirees' Medical Benefits	54,100	54,100	49,200
01-1091-5031	Workman's Comp	900	800	1,000
01-1091-5040	Retirement	39,500	34,500	48,400
01-1091-5045	Actuarial & Pension Servcies	6,000	6,000	8,600
	Subtotal - Employee	***785,400***	***717,300***	***802,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1091-6025	Medical Testing & Supplies	9,300	9,300	10,000
01-1091-6062	Dues and Subscriptions	4,500	4,500	5,500
01-1091-6067	Postage	30,000	30,000	25,000
01-1091-6192	City Buildings Water & Sewer	20,000	20,000	20,000
01-1091-6223	Contrib to Liq Board	1,600	1,600	1,600
01-1091-6276	Professional Services	12,500	12,500	13,000
01-1091-6277	Travel Expense	1,600	1,600	4,600
01-1091-6278	Employee Development	11,300	11,300	11,300
01-1091-6280	Utilities	22,600	22,600	13,100
01-1091-6282	Office Supplies	13,300	13,300	14,000
01-1091-6283	Public Relations	17,200	17,200	12,300
01-1091-6284	Vehicle Maintenance	2,100	2,100	2,100
01-1091-6286	Vehicle Fuel	1,100	1,100	
01-1091-6288	Advertising			84,000
	Subtotal - Non-Employee	***147,100***	***147,100***	***216,500***
	TOTAL - ADMINISTRATION	**932,500**	**864,400**	**1,018,500**

INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1094-5001	Salaries - Regular Time	88,300	88,300	95,900
01-1094-5004	Salaries - Overtime	1,300	1,300	1,100
01-1094-5013	Salaries - Sick Leave	4,600	4,600	5,000
01-1094-5016	Salaries - Annual Leave	4,600	4,600	5,000
01-1094-5019	Salaries - Personal Leave	1,500	1,500	1,700
01-1094-5022	FICA Expense	7,700	7,700	8,300
01-1094-5028	Hospitalization	37,800	37,800	34,500
01-1094-5031	Workman's Comp	200	200	200
01-1094-5040	Retirement	10,600	10,600	11,500
01-1094-5045	Actuarial & Pension Services	1,600	1,600	2,000
	Subtotal - Employee	***158,200***	***158,200***	***165,200***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1094-6075	Office Machine Rental	37,500	37,500	27,600
01-1094-6137	Other Supplies & Materials	3,000	3,000	3,000
01-1094-6155	Equip Maintenance			29,100
01-1094-6281	Communications	33,100	33,100	38,000
01-1094-6285	Office Equipment	17,800	17,800	49,200
	Subtotal - Non-Employee	***91,400***	***91,400***	***146,900***
	TOTAL - IT	**249,600**	**249,600**	**312,100**

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	REGISTRATION AND ELECTIONS			
01-1041-5007	Salaries - Seasonal	2,500	2,500	2,500
01-1041-5022	FICA Expense	200	200	200
01-1041-6145	Facility Rental	800	800	800
01-1041-6282	Office Supplies	700	700	700
01-1041-6283	Public Relations	1,300	1,300	1,300
	TOTAL - REGISTRTN/ELECTIONS	**5,500**	**5,500**	**5,500**
	LEGAL SERVICES			
01-1061-6060	Legal Services - Administration	100,000	100,000	
01-1061-6061	Legal Services - Council			100,000
	TOTAL - LEGAL SERVICES	**100,000**	**100,000**	**100,000**
	INSURANCE			
01-2400-6125	Consulting Fees	6,500	6,500	1,500
01-2400-6200	Casualty Insurance	85,400	85,400	101,600
01-2400-6290	Unemployment Insurance	10,000	10,000	15,000
	TOTAL - INSURANCE	**101,900**	**101,900**	**118,100**

ECONOMIC DEVELOPMENT

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1071-5001	Salaries - Regular Time	95,200	95,200	108,900
01-1071-5013	Salaries - Sick Leave	4,800	4,800	4,500
01-1071-5016	Salaries - Annual Leave	9,700	9,700	8,900
01-1071-5019	Salaries - Personal Leave	1,600	1,600	1,500
01-1071-5022	FICA Expense	8,500	8,500	9,500
01-1071-5028	Hospitalization	2,500	2,500	2,400
01-1071-5031	Workman's Comp	200	200	200
01-1071-5040	Retirement	8,400	8,400	7,700
01-1071-5045	Actuarial & Pension Services	1,300	1,300	1,400
	Subtotal - Employee	***132,200***	***132,200***	***145,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1071-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1071-6070	Printing and Publishing			12,000
01-1071-6206	Economic Development Activities	8,000	8,000	15,500
01-1071-6276	Professional Services	6,000	6,000	15,000
01-1071-6277	Travel Expense	3,000	3,000	9,800
01-1071-6278	Employee Development	3,000	3,000	9,800
01-1071-6283	Public Relations			16,500
01-1071-6288	Advertising	20,000		
	Subtotal - Non-Employee	***42,000***	***22,000***	***80,600***
	TOTAL - EDP	**174,200**	**154,200**	**225,600**

TOURISM

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1090-5001	Salaries - Regular Time	94,000	94,000	94,600
01-1090-5004	Salaries - Overtime	200	200	
01-1090-5013	Salaries - Sick Leave	4,800	4,800	5,000
01-1090-5016	Salaries - Annual Leave	4,800	4,800	6,500
01-1090-5019	Salaries - Personal Leave	1,600	1,600	1,700
01-1090-5022	FICA Expense	8,100	8,100	8,200
01-1090-5028	Hospitalization	29,200	29,200	26,500
01-1090-5031	Workman.s Comp.	200	200	200
01-1090-5040	Retirement	11,200	11,200	11,500
01-1090-5045	Actuarial & Pension Services	1,300	1,300	1,400
	Subtotal - Employee	***155,400***	***155,400***	***155,600***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1090-6067	Postage	3,000	3,000	1,000
01-1090-6130	Items for Resale	2,500	2,500	3,000
01-1090-6276	Professional Services	20,000	20,000	23,000
01-1090-6277	Travel Expense	3,500	3,500	3,500
01-1090-6280	Utilities	2,600	2,600	2,300
01-1090-6282	Office Supplies			1,500
01-1090-6283	Public Relations	4,500	4,500	5,000
01-1090-6288	Advertising	28,000	48,000	
	Subtotal - Non-Employee	***64,100***	***84,100***	***39,300***
	TOTAL - MARKETING & TOURISM	**219,500**	**239,500**	**194,900**

FINANCE

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1051-5001	Salaries - Regular Time	383,600	383,600	403,800
01-1051-5004	Salaries - Overtime	1,300	1,300	
01-1051-5013	Salaries - Sick Leave	20,200	20,200	21,300
01-1051-5016	Salaries - Annual Leave	27,300	27,300	29,800
01-1051-5019	Salaries - Personal Leave	6,700	6,700	7,100
01-1051-5022	FICA Expense	33,600	33,600	35,300
01-1051-5028	Hospitalization	132,600	132,600	120,600
01-1051-5031	Workman's Comp	800	800	800
01-1051-5040	Retirement	46,800	46,800	49,400
01-1051-5045	Actuarial & Investment Servi	7,200	7,200	8,800
	Subtotal - Employee	***660,100***	***660,100***	***676,900***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1051-6080	Bank Service Charges	20,000	20,000	25,000
01-1051-6276	Professional Services	50,000	50,000	40,000
01-1051-6277	Travel Expense	1,500	1,500	1,500
01-1051-6278	Employee Development	3,500	3,500	
01-1051-6282	Office Supplies	7,500	7,500	7,500
	Subtotal - Non-Employee	***82,500***	***82,500***	***74,000***
	CAPITAL EQUIPMENT/PROJECTS			
01-1051-6501	Financial/Planning/DPW Software		30,100	
	Subtotal - Capital		***30,100***	
	TOTAL - FINANCE	**742,600**	**772,700**	**750,900**

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1089-5001	Salaries - Regular Time	479,400	421,400	410,200
01-1089-5004	Salaries - Overtime	4,200	3,300	2,600
01-1089-5013	Salaries - Sick Leave	23,300	20,900	19,300
01-1089-5016	Salaries - Annual Leave	33,700	30,600	30,000
01-1089-5019	Salaries - Personal Leave	7,800	7,000	6,400
01-1089-5022	FICA Expense	42,000	39,200	35,800
01-1089-5028	Hospitalization	168,800	144,600	101,400
01-1089-5031	Workman's Comp	8,700	7,500	6,500
01-1089-5040	Retirement	51,300	45,800	41,800
01-1089-5045	Actuarial & Pension Services	7,800	7,800	7,400
	Subtotal - Employee	***827,000***	***728,100***	***661,400***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1089-6062	Dues and Subscriptions	400	400	
01-1089-6161	Uniform Expense	3,500	3,500	1,400
01-1089-6183	Planning Commission	3,000	3,000	3,000
01-1089-6197	Historic Dist Comm	3,500	3,500	3,500
01-1089-6198	Board of Appeals	3,000	3,000	3,000
01-1089-6275	County Inspections	25,000	25,000	22,000
01-1089-6276	Professional Services	25,000	25,000	20,000
01-1089-6277	Travel Expense	2,500	2,500	2,500
01-1089-6282	Office Supplies	500	500	
01-1089-6284	Vehicle Maintenance	4,000	4,000	4,000
01-1089-6285	Office Equipment	1,500	1,500	
01-1089-6286	Vehicle Fuel	10,300	10,300	8,800
	Subtotal - Non-Employee	***82,200***	***82,200***	***68,200***
	TOTAL - PLANNING/CODE ENFOR	**909,200**	**810,300**	**729,600**

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1111-5001	Salaries - Regular Time	434,500	434,500	455,800
01-1111-5004	Salaries - Overtime	34,000	34,000	29,600
01-1111-5013	Salaries - Sick Leave	23,100	23,100	24,200
01-1111-5016	Salaries - Annual Leave	36,300	36,300	38,000
01-1111-5019	Salaries - Personal Leave	7,700	7,700	8,100
01-1111-5022	FICA Expense	41,000	41,000	42,500
01-1111-5028	Hospitalization	170,200	170,200	155,300
01-1111-5031	Workman's Comp	900	900	1,000
01-1111-5040	Retirement	58,700	58,700	61,400
01-1111-5045	Actuarial & Pension Services	8,900	8,900	10,900
	Subtotal - Employee	***815,300***	***815,300***	***826,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1111-6067	Postage	500	500	500
01-1111-6153	Range Maintenance	25,000	25,000	15,000
01-1111-6160	Legal Services	5,700	5,700	5,700
01-1111-6275	Mandated Tests & Related Sup	10,000	10,000	10,000
01-1111-6276	Professional Services	6,800	6,800	7,000
01-1111-6277	Travel Expense	3,500	3,500	4,000
01-1111-6280	Utilities	71,800	71,800	54,600
01-1111-6281	Communications	25,800	25,800	36,000
01-1111-6282	Office Supplies	7,800	7,800	7,800
01-1111-6283	Public Relations	10,000	10,000	10,000
01-1111-6285	Office Equipment	10,500	10,500	8,000
	Subtotal - Non-Employee	***177,400***	***177,400***	***158,600***
	TOTAL - POLICE ADMINISTRATI(	**992,700**	**992,700**	**985,400**

POLICE PATROL AND INVESTIGATION

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1112-5001	Salaries - Regular Time	1,926,700	1,990,200	2,083,600
01-1112-5004	Salaries - Overtime	187,300	193,500	182,800
01-1112-5013	Salaries - Sick Leave	103,600	107,000	109,000
01-1112-5016	Salaries - Annual Leave	138,000	141,800	138,700
01-1112-5019	Salaries - Personal Leave	34,500	35,600	36,300
01-1112-5022	FICA Expense	182,800	188,900	195,100
01-1112-5028	Hospitalization	634,200	681,000	595,200
01-1112-5031	Workman's Comp	117,100	120,900	125,500
01-1112-5040	Retirement	359,900	359,900	378,600
01-1112-5045	Actuarial & Pension Services	54,700	54,700	67,200
	Subtotal - Employee	***3,738,800***	***3,873,500***	***3,912,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1112-6137	Supplies and Materials	45,100	45,100	30,000
01-1112-6151	K9 Expense	3,500	3,500	5,000
01-1112-6153	Building Maintenance			10,000
01-1112-6155	Equip Maintenance	4,800	4,800	4,800
01-1112-6161	Uniform Expense	38,000	38,000	33,000
01-1112-6163	Employee Training	24,000	24,000	24,000
01-1112-6284	Vehicle Maintenance	35,000	35,000	40,000
01-1112-6286	Vehicle Fuel	118,900	118,900	105,900
	Subtotal - Non-Employee	***269,300***	***269,300***	***252,700***
	TOTAL - POLICE PATROL & INVE	**4,008,100**	**4,142,800**	**4,164,700**

PUBLIC WORKS

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	DPW ADMINISTRATION			
	EMPLOYEE-RELATED EXPENSES			
01-1211-5001	Salaries - Regular Time	355,200	453,000	489,400
01-1211-5004	Salaries - Overtime	700	1,600	7,800
01-1211-5013	Salaries - Sick Leave	17,700	22,300	22,600
01-1211-5016	Salaries - Annual Leave	28,000	34,400	34,800
01-1211-5019	Salaries - Personal Leave	5,900	7,400	7,500
01-1211-5022	FICA Expense	31,200	37,800	43,000
01-1211-5028	Hospitalization	69,100	106,500	102,900
01-1211-5031	Workman's Comp	5,600	6,900	8,600
01-1211-5040	Retirement	49,300	59,800	61,100
01-1211-5045	Actuarial & Pension Services	7,500	7,500	10,800
	Subtotal - Employee	***570,200***	***737,200***	***788,500***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1211-6161	Uniform Expense	1,400	1,400	2,700
01-1211-6277	Travel Expense	1,600	1,600	1,600
01-1211-6283	Public Relations	300	300	300
	Subtotal - Non-Employee	***3,300***	***3,300***	***4,600***
	TOTAL - DPW ADMINISTRATION	**573,500**	**740,500**	**793,100**
	WASTE DISPOSAL			
01-1244-6125	Contractual Services	575,000	575,000	550,000
	TOTAL - WASTE DISPOSAL	**575,000**	**575,000**	**550,000**
	SIDEWALKS AND CURBS			
01-1253-6137	Supplies and Materials	40,000	40,000	20,000
	TOTAL - SIDEWALKS AND CURBS	**40,000**	**40,000**	**20,000**
	SNOW AND ICE REMOVAL			
01-1254-6137	Other Supplies and Materials	22,000	22,000	25,000
01-1254-6155	Equip Maintenance	4,000	4,000	4,000
01-1254-6159	Minor Equipment and Tools	5,000	5,000	500
01-1254-6282	Public Relations			300
	TOTAL - SNOW AND ICE REMOVA	**31,000**	**31,000**	**29,800**
	STORM DRAINAGE			
01-1256-6276	Professional Services			5,000
01-1256-6137	Other Supplies and Materials	2,000	2,000	
	TOTAL - STORM DRAINAGE	**2,000**	**2,000**	**5,000**
	STREET LIGHTS			
01-1258-6137	Other Supplies and Materials	200	200	500
01-1258-6276	Professional Services	3,000	3,000	3,000
01-1258-6280	Utilities	250,900	250,900	218,700
	TOTAL - STREET LIGHTS	**254,100**	**254,100**	**222,200**

PUBLIC WORKS

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	TREE SERVICES			
01-1290-6137	Other Supplies and Materials	4,000	4,000	1,000
01-1290-6145	Rental Expense	300	300	
01-1290-6276	Professional Services	35,000	35,000	35,000
	TOTAL - TREE SERVICES	**39,300**	**39,300**	**36,000**
	BUILDING AND PROPERTY MAINTENANCE			
01-1292-6145	Rental Expense	200	200	
01-1292-6153	Building Maintenance	90,000	90,000	75,000
	TOTAL - BLDG. AND PRPTY MAIN	**90,200**	**90,200**	**75,000**
	RECREATION SUPPORT			
01-1293-6137	Supplies and Materials	3,000	3,000	7,000
01-1293-6275	Park Maintenance	10,000	10,000	5,000
01-1293-6280	Utilities	14,500	14,500	22,200
	TOTAL - RECREATION SUPPORT	**27,500**	**27,500**	**34,200**
	TOTAL - PUBLIC WORKS	**1,632,600**	**1,799,600**	**1,765,300**

HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1251-5001	Salaries - Regular Time	521,800	521,800	587,100
01-1251-5004	Salaries - Overtime	33,500	33,500	27,200
01-1251-5013	Salaries - Sick Leave	33,400	33,400	28,800
01-1251-5016	Salaries - Annual Leave	42,700	42,700	33,100
01-1251-5019	Salaries - Personal Leave	11,100	11,100	9,600
01-1251-5022	FICA Expense	49,200	49,200	52,500
01-1251-5028	Hospitalization	271,600	271,600	212,400
01-1251-5031	Workman's Comp	14,300	14,300	15,200
01-1251-5040	Retirement	77,600	77,600	70,300
01-1251-5045	Actuarial & Pension Services	11,800	11,800	12,500
	Subtotal - Employee	***1,067,000***	***1,067,000***	***1,048,700***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1251-6137	Supplies and Materials	82,900	83,100	60,000
01-1251-6145	Rental Expense	3,000	3,000	1,000
01-1251-6155	Equip Maintenance	28,000	28,000	32,000
01-1251-6159	Minor Equipment and Tools	3,000	3,000	3,000
01-1251-6161	Uniform Expense	9,700	9,700	10,000
01-1251-6277	Travel Expense	200	200	200
01-1251-6279	Engineering Services	2,500	2,500	2,500
01-1251-6280	Utilities	13,000	13,000	17,800
01-1251-6282	Office Supplies	600	600	600
01-1251-6284	Vehicle Maintenance	4,000	4,000	4,000
01-1251-6285	Office Equipment	2,000	2,000	2,000
01-1251-6286	Vehicle Fuel	53,400	53,400	48,900
	Subtotal - Non-Employee	***202,300***	***202,500***	***182,000***
	TOTAL - HIGHWAYS/STREETS	**1,269,300**	**1,269,500**	**1,230,700**

SHOP OPERATION

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
01-1242-5001	Salaries - Regular Time	142,400	142,400	152,100
01-1242-5004	Salaries - Overtime	2,700	2,700	2,300
01-1242-5013	Salaries - Sick Leave	7,500	7,500	8,000
01-1242-5016	Salaries - Annual Leave	10,400	10,400	11,100
01-1242-5019	Salaries - Personal Leave	2,500	2,500	2,700
01-1242-5022	FICA Expense	12,700	12,700	13,500
01-1242-5028	Hospitalization	40,100	40,100	36,500
01-1242-5031	Workman's Comp	3,800	3,800	4,000
01-1242-5040	Retirement	17,400	17,400	18,600
01-1242-5045	Actuarial & Pension Services	2,600	2,600	3,300
	Subtotal - Employee	***242,100***	***242,100***	***252,100***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1242-6137	Supplies and Materials	10,000	10,000	10,000
01-1242-6155	Equipment Maintenance	1,500	1,500	1,000
01-1242-6159	Minor Equipment and Tools	4,500	4,500	4,500
01-1242-6161	Uniform Expense	4,000	4,000	3,000
01-1242-6276	Professional Services	6,500	6,500	4,500
01-1242-6280	Utilities	13,000	13,000	12,400
01-1242-6282	Office Supplies	500	500	500
01-1242-6284	Vehicle Maintenance	2,000	2,000	2,000
01-1242-6285	Office Equipment	200	200	200
01-1242-6286	Vehicle Fuel	3,800	3,800	2,400
	Subtotal - Non-Employee	***46,000***	***46,000***	***40,500***
	TOTAL - SHOP OPERATION	**288,100**	**288,100**	**292,600**

VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	SERVICE ORGANIZATIONS			
01-1815-6180	Army Alliance	1,500	1,500	1,500
01-1815-6181	Small Business Resource Cent	2,000	2,000	2,000
01-1815-6182	Main Street Program	35,000	35,000	35,000
	TOTAL - SERVICE ORGANIZATIO	**38,500**	**38,500**	**38,500**
	CIVIC GROUPS			
01-2332-6084	Lower Susq Heritage Greenway	1,000	1,000	1,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	5,000	5,000	5,000
01-2332-6094	HdG Public Schools	4,000	4,000	4,000
01-2332-6193	Recreation Council	55,700	64,500	55,700
01-2332-6209	Arts Commission	5,000	5,000	5,000
01-2332-6252	Heritage Corridor Mgmt Counc	500	500	500
01-2332-6253	Community Projects of HdG	20,000	20,000	20,000
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	1,000	1,000	1,000
01-2332-6257	Grace Place	800	800	800
01-2332-6289	Independence Day Committee	3,500	3,500	3,500
	TOTAL - CIVIC GROUPS	**112,500**	**121,300**	**112,500**
	MUSEUMS			
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	24,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Skipjack/Ches. Heritage Cons.	15,000	15,000	15,000
	TOTAL - MUSEUMS	**75,000**	**84,000**	**75,000**
	EMERGENCY SERVICES			
01-1125-6290	HdG Ambulance Corps	96,600	96,600	96,600
01-1125-6501	Capital Equipment			44,600
01-1131-6290	Susquehanna Hose Co	325,700	325,700	325,700
01-1131-6501	Capital Equipment	75,000	75,000	175,000
	TOTAL - EMERGENCY SERVICES	**497,300**	**497,300**	**641,900**
	TOTAL - VOLUNTEER ORGS.	**723,300**	**741,100**	**867,900**

GENERAL FUND DEBT SERVICE

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
01-2410-6416	130 CDA 2006 Park Improvemen	18,500	18,500	19,000
01-2410-6417	130 CDA 2006 Park Improvemen	11,700	11,700	10,900
01-2410-6418	130 CDA 2006 Park Improvemen	200	200	200
01-2410-6428	141 701 Concord Principal	30,000	50,000	31,200
01-2410-6429	141 701 Concord Interest	50,000	30,000	48,800
01-2410-6437	142 2013 Refinancing Principal	197,600	197,600	206,600
01-2410-6438	142 2013 Refinancing Interest	39,800	39,800	35,900
	GENERAL FUND DEBT SERVICE	**347,800**	**347,800**	**352,600**

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	CAPITAL EQUIPMENT			
01-1051-6501	Financial/Planning/DPW Software		30,100	
01-1091-6501	City Hall/PD Core Network Switches			32,000
01-1091-6501	GSI System			60,000
01-1091-6506	Opera House Restoration **(State - $300,000, HC - $250,000, CDBG - $128,700, Legacy - $450,000, MHAA - $292,000)**	1,550,000	1,155,500	1,450,600
01-1091-6507	City-wide Enhancement Projects			31,900
01-1111-6501	Network Switch Replacement w/Layer 3 Security	65,000	65,000	
01-1111-6501	Range Security System		19,100	
01-1111-6501	PD Server Room HVAC System			5,000
01-1112-6501	Police Vehicles (5)			150,000
01-1112-6501	K9 Replacement			20,000
01-1112-6501	PC/Server Refresh Program	49,200	49,200	
01-1242-6501	Lubrication Pit Bay 4			
01-1242-6501	Remodel Shop Bathroom			8,000
01-1251-6501	701 Concord Street		2,200	
01-1251-6501	Steel Container		7,100	
01-1251-6501	Zero Turn Lawn Mower Replacement			11,000
	Subtotal - Equipment	***1,664,200***	***1,328,200***	***1,768,500***
	CAPITAL PROJECTS			
01-1251-7013	Paving Program **(SHA Grant - $154,400)**			550,000
01-1251-7015	Paving, Juniata (Sup. - Rev.) **(CDBG - $164,300)**		597,500	78,400
01-1251-7054	David Craig Park **(HC Grant - $34,900)**		34,900	
01-1251-7060	Hatem Bridge/US 763 Gateway **(Community Legacy Grant - $11,500)**		11,500	
01-1251-7061	WTP Green Fencing **(Community Legacy Grant - $50,000)**		60,200	
01-1251-7065	Citizens Care Park **(Critical Area - $42,200)**		43,700	
01-1251-7067	North Park **(HC Grant - $300,000)**	300,000	300,000	
01-1251-7068	Promeade Extension **(MHAA Grant - $112,000)**	67,000	112,000	88,400
01-1251-8000	Lilly Run Engineering Study **(HC Grant - $150,000)**	150,000	150,000	
	Subtotal - Projects	***517,000***	***1,309,800***	***716,800***
	TOTAL CAPITAL ITEMS	**2,218,700**	**2,675,500**	**2,595,100**

Fund 9 - Water & Sewer

FY 2016 vs FY2015

WATER & SEWER FUND

	ORIG. BGT. FY 2015	CURR. BGT. FY 2015	REQUESTED FY 2016
Operating Revenues			
Water Production	$2,730,000	$2,730,000	$2,621,300
Water Distribution	529,200	529,200	1,039,300
Wastewater Treatment	3,372,700	3,372,700	3,025,300
Miscellaneous W&S	151,000	200,200	158,800
	6,782,900	6,832,100	6,844,700
Operating Expenses			
Water Production	2,562,500	2,562,500	2,248,400
Water Distribution	1,083,100	1,083,100	941,000
Wastewater Treatment	2,205,700	2,205,700	2,244,700
	5,851,300	5,851,300	5,434,100
Net Operating Income/(Loss)	**931,600**	**980,800**	**1,410,600**
Capital Revenues			
Designated Infrastructure Fees	1,745,600	1,745,600	1,179,800
Grant/Debt Proceeds	2,540,900	40,900	5,148,300
	4,286,500	1,786,500	6,328,100
Capital Expenses			
Debt Service	2,245,000	2,245,000	2,236,900
Capital Projects	2,719,500	268,700	5,301,600
	4,964,500	2,513,700	7,538,500
Net Capital Income/(Loss)	**(678,000)**	**(727,200)**	**(1,210,400)**
Fund Increase/(Decrease)	253,600	253,600	200,200
Beginning Balance	(1,212,400)	(1,212,400)	(1,362,000)
Fund Transfers/Reserves	958,800	958,800	1,161,800
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***

FUND 9 - WATER & SEWER
REVENUES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	WATER PRODUCTION FEES			
09-1209-44-28	Truckload Wtr Sales	200	200	200
09-1209-44-41	Water Revenue	2,196,100	2,196,100	2,043,300
09-1209-44-44	County Water Agreement	532,400	532,400	576,500
09-1209-44-70	Misc Revenue - Water	1,300	1,300	1,300
	Subtotal - Water Fees	***2,730,000***	***2,730,000***	***2,621,300***
09-1309-44-10	Water Meter Sales	8,600	8,600	9,400
09-1309-44-17	Service Participation Fee	16,800	16,800	16,600
09-1309-44-41	Debt Service Fee			511,600
09-1309-44-43	Engineering Services Reimbur	15,000	15,000	15,000
09-1309-44-46	Base Fees	455,700	455,700	454,200
09-1309-44-56	Svc Chg Turn-On/Off	33,100	33,100	32,500
	Subtotal - Water Distribution	***529,200***	***529,200***	***1,039,300***
	WATER PLANT INFRASTRUCTURE FEES			
09-1209-42-47	User Benefit Fees - Water	78,000	78,000	78,300
09-1209-42-48	Capital Cost Recovery Charge	600,000	600,000	238,200
	Subtotal - Water Capital	***678,000***	***678,000***	***316,500***
	WASTEWATER TREATMENT FEES			
09-1409-44-41	Sewer Revenue	3,335,900	3,335,900	2,991,500
09-1409-44-49	Industrial Surcharge	36,800	36,800	33,800
	Subtotal - Wastewater Fees	***3,372,700***	***3,372,700***	***3,025,300***
	WASTEWATER PLANT INFRASTRUCTURE FEES			
09-1409-42-47	User Benefit Fees - Sewer	77,600	77,600	77,400
09-1409-42-48	Cost Recovery Charge	990,000	990,000	785,900
	Subtotal - Wastewater Capital	***1,067,600***	***1,067,600***	***863,300***
	MISCELLANEOUS FUND 9 REVENUES			
09-0001-46-08	Sale of Surplus Vehicles & E	800	800	800
09-0001-46-22	Interest Income	100	100	100
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	3,900	3,900	6,200
09-0001-46-39	Expense Reimburment - Billed			10,000
09-0001-46-40	Expense Reimburment	33,600	82,800	34,500
09-0001-46-50	Misc AR Penalty	400	400	5,400
09-1209-46-43	Penalties - Water	11,900	11,900	7,600
09-1209-46-66	Penalties - User Benefits	3,400	3,400	3,500
09-1309-46-42	Connection Fees	11,600	11,600	12,200
09-1409-46-42	Connecting Fees	18,400	18,400	5,900
09-1409-46-43	Penalties - Sewer	13,500	13,500	12,100
09-1409-46-71	BOD Surcharge	53,400	53,400	60,500
	Subtotal - Miscellanous	***151,000***	***200,200***	***158,800***

FUND 9 - WATER & SEWER
REVENUES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	FUND TRANSFERS AND LOAN PROCEEDS			
09-0001-49-01	Short Term General Fund Advance	958,800	958,800	1,161,800
09-0001-49-01	Appropriated Retained Earnings	(1,212,400)	(1,212,400)	(1,362,000)
09-0001-48-50	MDE Grant Proceeds	2,540,900	40,900	5,148,300
	Subtotal - Transfers/Reserves	***2,287,300***	***(212,700)***	***4,948,100***
	TOTAL - WATER & SEWER	**10,815,800**	**8,365,000**	**12,972,600**

WATER PRODUCTION

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
09-1231-5001	Salaries - Regular Time	594,100	594,100	618,200
09-1231-5004	Salaries - Overtime	13,400	13,400	19,300
09-1231-5013	Salaries - Sick Leave	29,400	29,400	30,700
09-1231-5016	Salaries - Annual Leave	44,600	44,600	47,800
09-1231-5019	Salaries - Personal Leave	9,800	9,800	10,200
09-1231-5022	FICA Expense	52,900	52,900	55,600
09-1231-5028	Hospitalization	220,400	220,400	212,400
09-1231-5031	Workman's Comp	15,700	15,700	16,300
09-1231-5040	Retirement	68,200	68,200	71,100
09-1231-5045	Actuarial & Pension Services	10,400	10,400	12,600
	Subtotal - Employee	***1,058,900***	***1,058,900***	***1,094,200***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1231-6067	Postage	2,400	2,400	1,400
09-1231-6135	Contract Laboratory	12,000	12,000	12,000
09-1231-6136	Lab Supplies & Equipment	13,000	13,000	13,000
09-1231-6137	Other Supplies and Materials	6,000	6,000	6,000
09-1231-6139	Chemical Expense	220,000	220,000	160,000
09-1231-6141	Sludge Removal	1,000	1,000	5,000
09-1231-6143	Decant to Sanitary Sewer	5,000	5,000	35,000
09-1231-6145	Rental Expense	1,000	1,000	1,000
09-1231-6146	SHB Shared Chem & Utilities	51,000	51,000	51,000
09-1231-6153	Building Maintenance	8,000	8,000	8,000
09-1231-6155	Equip Maintenance	65,000	65,000	55,000
09-1231-6159	Minor Equipment and Tools	2,000	2,000	2,000
09-1231-6161	Uniform Expense	8,500	8,500	8,500
09-1231-6166	Distributed Expenses	546,300	546,300	507,000
09-1231-6193	City Buildings Water & Sewer	350,500	350,500	150,000
09-1231-6200	Casualty Insurance	25,000	25,000	24,100
09-1231-6212	Loop Meter	2,500	2,500	2,500
09-1231-6276	Professional Services	15,000	15,000	10,000
09-1231-6277	Travel Expense	100	100	100
09-1231-6278	Employee Development	5,000	5,000	5,000
09-1231-6280	Utilities	148,400	148,400	83,000
09-1231-6281	Communications	11,400	11,400	10,600
09-1231-6282	Office Supplies	2,500	2,500	2,500
09-1231-6286	Vehicle Fuel	2,000	2,000	1,500
	Subtotal - Non-Employee	***1,503,600***	***1,503,600***	***1,154,200***
	TOTAL - WATER PRODUCTION	**2,562,500**	**2,562,500**	**2,248,400**

WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
09-1232-5001	Salaries - Regular Time	398,300	398,300	376,100
09-1232-5004	Salaries - Overtime	46,800	46,800	46,500
09-1232-5013	Salaries - Sick Leave	20,900	20,900	19,700
09-1232-5016	Salaries - Annual Leave	27,300	27,300	25,200
09-1232-5019	Salaries - Personal Leave	7,000	7,000	6,600
09-1232-5022	FICA Expense	38,300	38,300	36,300
09-1232-5028	Hospitalization	177,200	177,200	141,300
09-1232-5031	Workman's Comp	11,900	11,900	11,400
09-1232-5040	Retirement	48,500	48,500	45,700
09-1232-5045	Actuarial & Pension Services	7,400	7,400	8,100
	Subtotal - Employee	***783,600***	***783,600***	***716,900***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1232-6080	Bank Service Charges	23,000	23,000	22,600
09-1232-6129	Utilities	600	600	100
09-1232-6137	Other Supplies and Materials	141,600	141,600	80,000
09-1232-6140	Meters	30,000	30,000	30,000
09-1232-6145	Rental Expense	2,000	2,000	2,000
09-1232-6155	Equip Maintenance	20,000	20,000	15,000
09-1232-6159	Minor Equipment and Tools	6,000	6,000	6,000
09-1232-6161	Uniform Expense	5,500	5,500	6,000
09-1232-6200	Casualty Insurance	200	200	200
09-1232-6276	Professional Services	8,500	8,500	6,500
09-1232-6277	Travel Expense	300	300	300
09-1232-6278	Employee Development	3,000	3,000	3,000
09-1232-6279	Engineering Services	15,000	15,000	15,000
09-1232-6281	Communications	2,100	2,100	2,100
09-1232-6282	Office Supplies	500	500	500
09-1232-6284	Vehicle Maintenance	3,200	3,200	3,200
09-1232-6285	Office Equipment	1,000	1,000	1,000
09-1232-6286	Vehicle Fuel	37,000	37,000	30,600
	Subtotal - Non-Employee	***299,500***	***299,500***	***224,100***
	TOTAL - WATER DISTRIBUTION	**1,083,100**	**1,083,100**	**941,000**

WASTEWATER TREATMENT

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
09-1245-5001	Salaries - Regular Time	459,800	459,800	557,400
09-1245-5004	Salaries - Overtime	13,500	13,500	17,000
09-1245-5013	Salaries - Sick Leave	26,300	26,300	29,500
09-1245-5016	Salaries - Annual Leave	40,800	40,800	44,800
09-1245-5019	Salaries - Personal Leave	8,800	8,800	9,800
09-1245-5022	FICA Expense	42,000	42,000	50,400
09-1245-5028	Hospitalization	179,600	179,600	197,700
09-1245-5031	Workman's Comp	12,400	12,400	14,800
09-1245-5040	Retirement	61,100	61,100	68,500
09-1245-5045	Actuarial & Pension Services	9,300	9,300	12,200
	Subtotal - Employee	***853,600***	***853,600***	***1,002,100***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1245-6135	Contract Laboratory	20,000	20,000	20,000
09-1245-6136	Lab Supplies & Equipment	15,000	15,000	15,000
09-1245-6137	Supplies and Materials	8,000	8,000	8,000
09-1245-6139	Chemical Expense	100,000	100,000	75,000
09-1245-6140	Pretreatment Work	4,000	4,000	4,000
09-1245-6141	Sludge Removal	27,000	27,000	40,000
09-1245-6153	Building Maintenance	20,000	20,000	10,000
09-1245-6155	Equip Maintenance	60,000	60,000	45,000
09-1245-6159	Minor Equipment and Tools	1,500	1,500	1,500
09-1245-6161	Uniform Expense	10,500	10,500	10,500
09-1245-6166	Distributed Expenses	546,300	546,300	507,000
09-1245-6193	City Buildings Water & Sewer	77,000	77,000	60,000
09-1245-6200	Casualty Insurance	25,000	25,000	29,200
09-1245-6276	Professional Services	7,500	7,500	7,500
09-1245-6277	Travel Expense	100	100	100
09-1245-6278	Employee Development	5,000	5,000	5,000
09-1245-6280	Utilities	400,000	400,000	379,700
09-1245-6281	Communications	7,500	7,500	8,400
09-1245-6282	Office Supplies	1,200	1,200	1,200
09-1245-6284	Vehicle Maintenance	2,000	2,000	3,000
09-1245-6286	Vehicle Fuel	14,500	14,500	12,500
	Subtotal - Non-Employee	***1,352,100***	***1,352,100***	***1,242,600***
	TOTAL - WASTEWATER TREATM	**2,205,700**	**2,205,700**	**2,244,700**

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
09-1231-9024	Regional Water Authority Study Phase II	84,100	84,100	
09-1231-9029	Phase III System Improvements **(MDE Grant - $2,500,000)**	2,500,000		
09-1232-6501	Replace the 1999 Extend-a-hoe			130,000
09-1232-6501	Line Tracing Machine			7,800
09-1232-9029	Phase III System Improvements **(MDE Grant - $1,445,000)**			1,445,000
09-1232-9033	Backflow Inspections	6,400	6,400	
09-1232-9034	Water Main Valve Replacement	35,000	35,000	35,000
09-1232-9038	Graceview Stn Generator	30,000	30,000	
09-1232-9039	Graceview Chlorine Handling Improvements			20,000
09-1232-9041	Backflow Preventor WWTP	8,000	8,000	
09-1232-9042	Water Main Valve Inserts **(MDE GRANT - $85,000)**	35,000	35,000	85,000
09-1232-9043	Canvas Cove Backflow/Meter Renewal	21,000	21,000	10,800
09-1232-9044	Pearl Street Water Line Extension		49,200	
09-1232-9045	Transmission Main to Graceview **(MDE Grant - $2,255,000)**			2,255,000
09-1232-9046	Main connection from Monarchos to Lapidum Tower **(MDE GRANT - $1,295,000)**			1,295,000
09-1245-6501	Replace 1/2 ton 2WD pick up Truck			18,000
	TOTAL - CAPITAL PROJECTS	**2,719,500**	**268,700**	**5,301,600**

WATER AND SEWER DEBT SERVICE

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	WATER FACILITY DEBT SERVICE			
09-2410-6437	142 2013 Refinancing Principal	67,600	67,600	67,800
09-2410-6438	142 2013 Refinancing Interest	5,600	5,600	4,300
	Subtotal - Water Debt	***73,200***	***73,200***	***72,100***
	WASTEWATER FACILITY DEBT SERVICE			
09-2411-6407	117 MDE 2000 BNR Princ	187,600	187,600	192,100
09-2411-6408	117 MDE 2000 BNR Int	32,600	32,600	28,100
09-2411-6409	117 MDE 2000 BNR Admin	10,400	10,400	10,400
09-2411-6434	138 MDE WWTP Upgrade Princip	1,240,800	1,240,800	1,266,900
09-2411-6435	138 MDE 2007 WWTP Upgrade In	458,300	458,300	432,200
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	142,800	142,800	138,600
09-2411-6438	142 2013 Refinancing Interest	22,200	22,200	19,400
	Subtotal - Wastewater Debt	***2,171,800***	***2,171,800***	***2,164,800***
	TOTAL - DEBT SERVICE	**2,245,000**	**2,245,000**	**2,236,900**

Fund 8 - Marina

FY 2016 vs FY2015

MARINE FACILITIES FUND

	ORIG. BGT. FY 2015	CURR. BGT. FY 2015	REQUESTED FY 2016
Operating Revenues			
Facility Fees	$662,200	$662,200	$610,000
Miscellaneous Income	18,600	18,600	19,400
	680,800	680,800	629,400
Operating Expenses			
Marine Expenses	627,400	627,400	616,600
Debt Service	61,500	61,500	61,600
	688,900	688,900	678,200
Net Operating Income/(Loss)	**(8,100)**	**(8,100)**	**(48,800)**
Capital Revenues			
Infrastructure Grants/Loans	0	0	0
Capital Expenses			
Capital Projects	12,000	12,000	23,000
Net Capital Income/(Loss)	**(12,000)**	**(12,000)**	**(23,000)**
Fund Increase/(Decrease)	(20,100)	(20,100)	(71,800)
Beginning Balance	241,800	241,800	288,300
Fund Transfers/Reserves	(221,700)	(221,700)	(216,500)
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	FACILITY FEES			
08-1809-44-52	Annual Slip Reservation Fee	1,200	1,200	900
08-1809-44-63	Leasing - Slip Contract	389,500	389,500	379,800
08-1809-44-64	Penalties - Slip Rent	4,000	4,000	4,400
08-1809-44-65	J. Roberts Ramp	2,500	2,500	1,100
08-1809-44-66	City Yacht Ramp Fees	33,600	33,600	32,400
08-1809-44-70	Gas Pump Sales	156,600	156,600	142,600
08-1809-44-71	Credit Card Gasoline Sales	32,100	32,100	28,700
08-1809-44-72	Electric Fees	21,700	21,700	11,500
08-1809-44-73	Diesel Fuel Sales	17,000	17,000	5,300
08-1809-44-74	Credit Card Diesel Sales	2,600	2,600	2,100
08-1809-44-75	Pumpout Fees	1,400	1,400	1,200
	Subtotal - Facility Fees	***662,200***	***662,200***	***610,000***
	MISCELLANEOUS REVENUES			
08-1809-46-08	Gain/Loss on Sale of Assets			3,100
08-1809-46-22	Interest Income	400	400	100
08-1809-46-28	Misc Revenue	2,000	2,000	
08-1809-46-69	Transient or Short Term	10,000	10,000	11,200
08-1809-46-76	Misc Resale Revenues	6,200	6,200	5,000
	Subtotal - Miscellaneous	***18,600***	***18,600***	***19,400***
	FUND TRANSFERS AND LOAN PROCEEDS			
08-1809-49-02	Capital Reserve	(221,700)	(221,700)	(216,500)
08-1809-49-02	Appropriated Retained Earnings	241,800	241,800	288,300
	Subtotal - Transfers/Reserves	***20,100***	***20,100***	***71,800***
	TOTAL - Marine Facilities	**700,900**	**700,900**	**701,200**

FUND 8 - MARINE FACILITIES

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	EMPLOYEE-RELATED EXPENSES			
08-1839-5001	Salaries - Regular Time	97,500	97,500	102,600
08-1839-5004	Salaries - Overtime	3,700	3,700	4,800
08-1839-5007	Salaries - Seasonal	37,700	37,700	34,100
08-1839-5013	Salaries - Sick Leave	5,100	5,100	5,300
08-1839-5016	Salaries - Annual Leave	6,300	6,300	6,600
08-1839-5019	Salaries - Personal Leave	1,700	1,700	1,800
08-1839-5022	FICA Expense	11,600	11,600	11,900
08-1839-5023	Unemployment Claims			
08-1839-5028	Hospitalization	55,100	55,100	49,500
08-1839-5031	Workman's Comp	3,400	3,400	3,500
08-1839-5040	Retirement	11,800	11,800	12,400
08-1839-5045	Actuarial & Pension Services	1,800	1,800	2,200
	Subtotal - Employee	***235,700***	***235,700***	***234,700***
	NON-EMPLOYEE-RELATED EXPENSES			
08-1839-6068	Advertising Expense	500	500	500
08-1839-6070	Printing and Publishing	400	400	500
08-1839-6081	Credit Card Expense	2,800	2,800	2,800
08-1839-6130	Misc Resale Items	7,500	7,500	7,500
08-1839-6131	Gasoline (Resale)	150,000	150,000	165,000
08-1839-6132	Diesel Fuel (Resale)	12,000	12,000	12,000
08-1839-6137	Other Supplies and Materials	25,000	25,000	15,000
08-1839-6153	Building Maintenance	10,000	10,000	10,000
08-1839-6155	Equip Maintenance	2,100	2,100	2,400
08-1839-6157	Island Maintenance	2,900	2,900	2,900
08-1839-6161	Uniform Expense	2,000	2,000	2,400
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	55,800	55,800	49,500
08-1839-6200	Casualty Insurance	30,200	30,200	37,300
08-1839-6210	Dock Maintenance	9,000	9,000	9,000
08-1839-6276	Professional Services	13,500	13,500	13,500
08-1839-6280	Utilities	59,300	59,300	42,700
08-1839-6281	Communications	5,500	5,500	5,500
08-1839-6282	Office Supplies	1,200	1,200	1,200
08-1839-6284	Vehicle Maintenance	800	800	900
08-1839-6286	Vehicle Fuel	800	800	900
	Subtotal - Non-Employee	***391,700***	***391,700***	***381,900***
	TOTAL - MARINA EXPENSE	**627,400**	**627,400**	**616,600**

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
	CDA LOANS			
08-1839-6501	Pier 2 & 4 Redecking	12,000	12,000	
08-1839-6501	Pier 6 Redecking			23,000
	TOTAL - MARINA CAPITAL	**12,000**	**12,000**	**23,000**

FUND 8 - MARINE FACILITIES DEBT SERVICE

Account No.	Description	Original Budget FY 2015	Current Budget FY 2015	Requested Budget FY 2016
08-1839-6301	129 CDA 2006A Pier Replaceme	56,500	56,500	59,000
08-1839-6302	129 CDA 2006A Pier Replaceme	4,800	4,800	2,400
08-1839-6303	129 CDA 2006A Pier Replacemn	200	200	200
	TOTAL - MARINA DEBT SERVICE	**61,500**	**61,500**	**61,600**