

**ORDINANCE NO. 850, AS AMENDED**  
**CONCERNING**  
**GENERAL FEE SCHEDULE**

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE 23A OF THE ANNOTATED CODE OF MARYLAND (1957 EDITION, 2001 REPLACEMENT VOLUME & 2003 SUPPLEMENT) AND AMENDMENTS THERETO, TITLED “CORPORATIONS-MUNICIPAL,” AND SECTIONS 33 AND 34 OF THE CHARTER OF THE CITY OF HAVRE DE GRACE, FOR THE PURPOSE OF ESTABLISHING A GENERAL SCHEDULE OF THE FEES CHARGED BY THE CITY FOR VARIOUS PERMITS, LICENSES, WATER AND SEWER CAPITAL COSTS, AND OTHER SERVICES.**

WHEREAS, the Mayor and City Council of Havre de Grace finds and declares that it is desirable, and in the public interest to pass a single ordinance for the purpose of establishing and setting forth a general schedule of the most common fees charged by the City of Havre de Grace for various permits, licenses and other services; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, in accordance with the authority vested in The Mayor and City Council of Havre de Grace, by law and the Charter of the City of Havre de Grace as follows:

Section 1. The following Ordinance is hereby enacted, entitled “General Fee Schedule:”

**GENERAL FEE SCHEDULE**

**§ 1. General Fee Schedule Established.** The following is an enactment listing the specific fees collected from the various ordinances, resolutions, and policies for the City as they shall be established as of the effective date of this Ordinance:

**§ 2. Fees Not Listed in this Ordinance.** This Ordinance represents a general compilation schedule of the most common fees charged by City of Havre de Grace for various permits, licenses and other services. Citizens are urged to consult the specific ordinance, resolution, or policy for fees charged associated with permits, licenses, and other services not listed in this Ordinance.

## **BUILDINGS & STRUCTURES**

<b>DECKS:</b>	\$75
<b>SHEDS/STORAGE BUILDINGS</b>	\$75 TO 1,000 S F \$250 1,001 TO 4,999 S F OVER 4,999 S F USE <i>OTHER</i>
<b>FENCES</b>	\$40
<b>RETAINING WALL OVER 4 FEET IN HEIGHT</b>	\$40
<b>DRIVEWAY OR CURBCUT</b>	\$50
<b><u>SIGNS</u></b>	\$75
<b>AWNING/CANOPY WITH SIGNS</b>	\$75
<b>AWNING/CANOPY W/ NO SIGN</b>	\$40 FLAT RATE
<b>BILLBOARDS</b>	NOT PERMITTED
<b>BANNER - 30 TO 90 DAYS</b>	\$40
<b>DWELLINGS</b>	\$.25 S/F FLAT RATE (excludes crawl & unoccupied attic space) MINIMUM \$450 ADDITIONS \$350
<b>ALL OTHER</b>	\$.25 S/F FLAT RATE (excludes crawl & unoccupied attic space) MINIMUM \$450 ADDITIONS \$350
<b>OCCUPIED STRUCTURES</b>	
<b>RESIDENTIAL GARAGE</b>	\$125
<b>MASONRY FIREPLACE</b>	\$40
<b>NEW WINDOW OR DOOR</b>	\$40
<b>WINDOW(S) OR DOOR(S) REPLACE</b>	\$0
<b>BUILDING SIDING REPLACE</b>	\$0
<b>MASONRY, BRICK, STONE SIDING INSTALL</b>	\$40
<b>RESIDENTIAL POOL IN-GROUND</b>	\$75
<b>ABOVE GROUND</b>	\$40

<b>PUBLIC/PRIVATE POOL</b>	\$150
<b>RADIO, TV. COMMUNICATIONS TOWER/ANTENNA DISH -Commercial - OVER 4 FEET IN DIAMETER</b>	\$150
<b>RESIDENTIAL ANTENNA HAM RADIO, TOWER OVER 20 FEET HIGH</b>	\$40
<b>RESIDENTIAL DAY CARE MINIMUM BUILDING PERMIT FEE</b>	\$60
<b>ORNAMENTAL STRUCTURES</b>	\$40
<b>USE &amp; OCCUPANCY</b>	\$75
<b>REINSPECTION FEE</b>	\$50
<b>PERMIT REISSUANCE FEE</b>	\$40
<b>BOAT/PIER SLIP:</b>	\$0
<b>BULKHEAD/REVTMENT</b>	\$0
<b>CONSTRUCTION/SALES TRAILER – TEMPORARY DURING PROJECT ONLY</b>	\$60
<b>MODULAR/MOBILE BLDG NOT RESIDENTIAL or PERMANENT</b>	\$250
<b>LICENSE AGREEMENT FEE</b>	\$35
<b><u>WATER METERS</u></b>	
<b><u>5/8"</u> METER ONLY</b>	\$200
<b>NEW METER &amp; PARTS*</b>	\$515
<b>NEW SERVICE WITH METER (INCLUDES ALL PARTS &amp; LABOR)</b>	\$1,775
<b><u>3/4"</u> METER ONLY</b>	\$250
<b>NEW METER &amp; PARTS*</b>	\$535
<b>NEW SERVICE WITH METER (AS ABOVE)</b>	\$1,800
<b><u>1"</u> METER ONLY</b>	\$330
<b>NEW METER &amp; PARTS*</b>	\$820
<b>NEW SERVICE WITH METER</b>	\$2,075

<u>1 1/2"</u> METER ONLY	\$500
NEW METER & PARTS*	\$1,450
NEW SERVICE WITH METER	\$2,700

<u>2"</u> METER ONLY	\$680
NEW METER & PARTS*	\$1,730
NEW SERVICE WITH METER	\$3,000

[\* Cost includes new water meter and all associated mechanical parts required for proper function including meter crock; does not include water line or water line installation or connection to water main]

**SEWER SERVICE**

4" OR 6" CONNECTION	\$1,950
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**CAPITAL COST RECOVERY**

EACH CHARGE BASED UPON EACH MULTIPLE OF 30 FIXTURE UNITS AS REFERENCED IN PLUMBING CODE  
TYPICALLY 1 CHARGE PER DWELLING UNIT

**RESIDENTIAL**

WATER	\$3,500
SEWER	\$5,500
WATER USER BENEFIT	\$2,500
SEWER USER BENEFIT	\$3,125

**COMMERCIAL** (Industrial) Fee determined by calculation of water use and type of sewer production above and beyond one residential capital cost recovery charge which is the minimum fee.

**SERVICE CHARGES**

\* AT CUSTOMERS REQUEST

*WATER TURN ON/OFF	\$25
WATER SHUT OFF DUE TO NON-PAYMENT	\$25
WATER TURN ON AFTER NON-PAYMENT SATISFIED	\$25
*WATER METER CALIBRATION	\$40
*WATER LEAK CHECK	\$25
*WATER METER READING	\$25
*AFTER HOURS WATER SERVICE	\$40
WATER METER UPGRADE	NO CHARGE

<b>WATER LINE REPLACE</b> (TO PROPERTY LINE)	\$1,200
<b>*WATER LINE DISCONNECT WITHOUT CURB STOP</b>	\$200
<b>* WATER LINE DISCONNECT WITH CURB STOP</b>	1,000.00
<b>*SEWER STOPPAGE INSPECTION</b>	NO CHARGE
<b>SEWER LINE REPLACE</b> (WITH CLEAN-OUT IN RIGHT OF WAY)	\$200
<b>SEWER LINE REPLACE</b> (WITHOUT CLEAN-OUT IN RIGHT OF WAY )	\$1,000

## **MISCELLANEOUS FEES**

<b>BOARD OF APPEALS</b>	\$350
<b>FOREST CONSERVATION PLAN REVIEW</b>	\$200 + \$10 PER ACRE MAXIMUM \$500
<b>CONCEPT PLAN AS REQUIRED</b>	\$200 + \$10 PER ACRE MAXIMUM \$500
<b>STORM WATER MANAGEMENT PERMIT FEE</b>	6% OF CONSTRUCTION COST OF SWM FACILITY
<b>GRADING PERMIT FEE</b>	not applicable
<b>SITE PLAN:</b>	
<b>Single Family Dwellings</b>	\$250 + \$50 per lot
<b>Multi-Family Dwellings</b>	\$250 + \$50 per unit
<b>Commercial/Industrial:</b>	\$400 + \$50 per acre
<b>SUBDIVISION:</b>	
<b>Single Family Dwellings:</b>	\$250 + \$50 per lot
<b>Multi-Family Dwellings:</b>	\$250 + \$50 per unit
<b>Commercial/Industrial:</b>	\$400 + \$50 per acre
<b>Revision to Site/Subdivision Plan:</b>	\$150 + \$25 per lot/unit/acre affected
<b>HUCKSTER'S PERMIT:</b>	\$15 Per Day \$25 Per Week \$50 One Month \$100 Six Months \$150 One Year \$15 Each Additional Person Over Two People

**§ 3. Review of Fee Schedule.** The fees and charges contained in this Ordinances shall be

reviewed by City staff on no less than a bi-annual basis from the effective date of this Ordinance. Recommended changes, if any, shall be made to the Mayor and City Council within the bi-annual review schedule.

Section 2. All fees and charges not listed in this Ordinance which are contained in or promulgated pursuant to any concurrent ordinances or resolutions shall remain in full force and effect, unless and until duly modified.

Section 3. All fees and charges contained in any concurrent ordinances or resolutions inconsistent herewith, are hereby repealed to the extent of the inconsistency, but in all other respects such ordinance and resolutions shall remain in full force and effect.

Section 4. This Ordinance is to be construed to be consistent with any and all State, County, and Federal laws and regulations concerning the subject matter hereof. If any section, sentence, clause or phrase of this Ordinance is held invalid by any court of competent jurisdiction, then said ruling shall not affect the validity of the remaining portions.

BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall take effect on April 1, 2004.

Introduced - January 5, 2004

Adopted - March 1, 2004